

Bunting Neighborhood Leadership Program

Bunting Fellow Fiscal Sponsor Form

(only for unemployed or self-employed fellows)

To be completed by authorized official at sponsoring fiscal organization

Please review the full application along with the Expectations/Rules of Engagement with the applicant before signing this page

Name of Prospective Fellow: _____

Name of Fiscal Sponsor: _____

Fiscal Sponsor Authorized Signer: _____

Fiscal Sponsor Email Address: _____

Fiscal Sponsor Phone Number: _____

Signature of Institutional Authorized Signer

Date

By signing above, I confirm that I am aware of program performance expectations (listed on the second page of this document) and agree that if the prospective fellow is selected for participation in the program, our organization will sponsor their participation which will entail billing the Johns Hopkins Urban Health Institute monthly (\$1,250 per month and \$15,000 per year) and promptly disbursing the \$1,250 monthly payment to the fellow in recognition of the time the fellow will dedicate to the program.

Participation Expectations/Rules of Engagement

To be reviewed and signed by the Fiscal Agent

Name of Fellow _____

Please check the boxes to show that you are aware that, if selected, the Fellow will need to:

- ☐ Attend all weekly sessions and meetings, field trips, and 1 or 2 overnight retreats that may be 1-2 days long (*please note the Fellowship will remain virtual until Johns Hopkins allows for in-person events and activities to resume)
- ☐ View pre-recorded sessions in advance of Bunting sessions and complete all homework and assignments on schedule
- ☐ Abide by time and attendance requirements and remain engaged for the duration of each session
- ☐ Complete weekly session assessments on time (to be done outside of the 8 hr/week training session)
- ☐ Become involved in an East and/or West Baltimore initiative to improve community health outcome
- ☐ Be committed to developing a relationship with a mutually agreed upon mentor for the duration of the leadership program and for at least one year following graduation from the program
- ☐ Be open-minded, learn about new perspectives, and practice constructive conflict resolution
- ☐ Accept that pictures and videos of fellows and their guests will be captured and used on the UHI/program promotional materials and social marketing sites managed by the UHI and by fellows
- ☐ Work well with all fellows, instructors, the UHI staff, and community members
- ☐ Value and respect differences in opinions and personalities, and respect the group process
- ☐ Understand that employer reimbursement for Fellow's participation in the Bunting Neighborhood Leadership Program will be delayed for incomplete assignments
- ☐ Sign Rules of Engagement upon acceptance to the Bunting Neighborhood Leadership Program and abide by these rules

By signing this page, I am stating I understand the expectations and rules of engagement for the Bunting Fellowship. I acknowledge that inability or unwillingness to comply with these expectations/rules of engagement will result in withholding of payment for the Fellow and could lead to dismissal from the program.

Signature of Fiscal Sponsor Authorized Signer

Date